All staff at Grange Junior School want your child to enjoy and achieve the best they can during their time with us. This is best achieved through good relationships and communication between school and home. If you wish to discuss any matters with the school, this can be done through:

1. Talking to the Class Teacher. It may be possible to resolve things with a quick word (preferably at the end of the day as before school the teachers are busy preparing for lessons). If a matter needs more time, please make an appointment through the office.

2. Talking to a Home School Link Worker or the SENCO. This can be done by calling the school office or making an appointment.

3. Talking to a Headteacher who is usually available at the beginning and end of the day. If you need a longer talk, without interruption, please make an appointment through the office.

4. Talking to a Governor if you are unsure of approaching staff directly. They will be able to offer support and advice. You may contact a Governor via the school Office.

5. If you feel that the school staff and/or Governors are unable to resolve a problem, you may contact the Local Education Office.

To Contact the School, Telephone
023 9258 1172

- Please ensure your contact numbers and e-mail are kept up to date

- Please let us know straight away (before 9am) if your child is ill and has to miss school

- If your child has been sick due to a sickness bug, please keep them off for 48 hours following the last bout of sickness and/or diarrhoea to prevent the spread of infection and inform the school office

- Please let us know in advance if you need to take your child out for a medical/dental appointment (please provide their apt, card)

- Pupils should not be absent from School unless they are ill. Leave cannot be authorised for casual absence. Penalty notice for non-attendance will be issued where a pupil has unauthorised absence due to:
  - non approval of a parent/carer's request for leave of absence
  - a holiday that has been taken without permission
  - the unauthorised absence is for 10 or more sessions (5 days) in any 100 possible school sessions

Grange Junior School

GRANGE
JUNIOR SCHOOL

Home/School Agreement

Name

.....

We want all pupils to enjoy success at school for this to happen there needs to be a strong partnership between home and school. We must all recognise our responsibilities within this partnership.

The School Will:

- Encourage children to work with each other and respect each other and their surroundings
- Provide a broad and balanced curriculum and do its best to meet the individual needs of each child
- Support the social and emotional needs of children
- Keep parents informed about school activities through regular Newsletters and the school web site
- Arrange parent/teacher meetings during which progress will be discussed
- Set and monitor homework on a regular basis
- Inform and discuss with parents any concerns or problems that affect their child's work or behaviour
- Advise parents if there is a problem with regular attendance, punctuality, equipment or uniform, and offer support and advice

Headteacher's signature: Date:

L. Harris and K. Sadler ……

YOUR COPY

As a pupil at Grange Junior School, I will:

- **Work hard** to achieve my best at all times at school and with all my work at home
- **Show respect** for everyone and everything in my school
- **Keep** myself and others **safe**
- Attend school regularly and arrive on time
- Follow the school's Code of Conduct
- Follow the e-safety rules
- Follow the school dress code

GOLDEN RULES:

☆ Work Hard
☆ Show Respect
☆ Stay Safe

Child's signature: Date:

……
……

The Family Will:

- Ensure that my child goes to school regularly and on time and notify the school of the reason for any absence
- Be positively involved in my child's school life
- Support the school's policy for managing behaviour to ensure a disciplined environment
- Make the school aware of any concerns or problems that might affect my child's work or behaviour
- Support my child with their homework, reading and other opportunities for home-learning
- Attend parent/teacher meetings and discussions about my child's progress
- Follow the school dress code and provide a school PE kit

Parent's signature: Date:

……
……